



**Service Director – Legal, Governance and
Commissioning**

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Thursday 7 July 2022

Notice of Meeting

Dear Member

Corporate Governance and Audit Committee

The **Corporate Governance and Audit Committee** will meet in the **Reception Room - Town Hall, Huddersfield** at **10.00 am** on **Friday 15 July 2022**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Corporate Governance and Audit Committee members are:-

Member

Councillor Yusra Hussain (Chair)
Councillor Ammar Anwar
Councillor Kath Pinnock
Councillor Harry McCarthy
Councillor Elizabeth Reynolds
Councillor Joshua Sheard
Councillor John Taylor

When a Corporate Governance and Audit Committee member cannot be at the meeting another member can attend in their place from the list below:-

Substitutes Panel

Conservative	Labour	Liberal Democrat
B Armer	S Hall	A Munro
A Gregg	M Kaushik	PA Davies
V Lees-Hamilton	F Perry	A Marchington
R Smith	M Sokhal	A Pinnock
M Thompson	E Firth	
	T Hawkins	

Ex Officio Members

Councillor Paul Davies - Cabinet Member, Resources
Councillor Jo Lawson - Chair of Standards Committee
Councillor Elizabeth Smaje - Chair of Overview and Scrutiny Management Committee

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

To receive any apologies for absence, or details of substitutions to the Committee membership.

2: Minutes of Previous Meeting

1 - 4

To approve the Minutes of the meeting of the Committee held on 17 June 2022.

3: Declarations of Interest

5 - 6

Committee Members will be asked to advise if there are any items on the Agenda in which they have a Disclosable Pecuniary Interest, which would prevent them from participating in any discussion or vote on an item, or any other interests.

4: Admission of the Public

Most agenda items will be considered in public session, however, it shall be advised whether Cabinet will consider any matters in private, by virtue of the reports containing information which falls within a category of exempt information as contained at Schedule 12A of the Local Government Act 1972.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the

Public should provide at least 24 hours' notice of presenting a deputation.

6: Public Question Time

The Committee will hear any questions from the general public.

7: Democracy Commission Update

To receive a verbal update on the work of the Democracy Commission.

Contact: Leigh Webb, Governance Manager

8: Kirklees response to local audit framework consultation

A verbal update to consider Kirklees response to the Government's local audit framework technical consultation.

Contact: Martin Dearnley, Head of Risk

9: Proposed revisions to the terms of reference for the Kirklees Health & Wellbeing Board (Reference to Council)

7 - 20

To consider proposed revisions to the Terms of Reference for the Health and Wellbeing Board.

Contact: Phil Longworth, Senior Manager – Integrated Support
Kirklees Council

10: Corporate Emergency Planning and Business Continuity Annual Report

21 - 32

To receive an overview of the work of the Emergency Planning Team.

Contact: Sean Westerby, Corporate Safety and Resilience Manager

11: Report of the Members' Allowances Independent Review Panel (Reference to Council) 33 - 66

To consider Considers the Members' Allowances Scheme for 2022/23.

Contact: Samantha Lawton, Head of Governance

12: Quarterly Report of Internal Audit Q1 2022/23 April 2022 TO June 2022 67 - 70

To receive information relating to internal audit work in Quarter 1 of 2022/23.

Contact: Martin Dearnley, Head of Risk

13: Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

14: Quarterly Report of Internal Audit Q1 2022/23 April 2022 TO June 2022 71 - 82

Exempt appendix in relation to agenda item 12.
